

ARIZONA PTA BYLAWS



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27 **ARTICLE I: NAME**

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29 The name of this association is the Arizona Congress of Parents and Teachers, Inc., hereafter known
30 as Arizona PTA, a branch of the National Congress of Parents and Teachers, The National PTA. The
31 Arizona PTA shall be governed by the Arizona Corporation Commission.

32
33 **ARTICLE II: PURPOSES**

34
35 **Section 1. Objectives.** The purposes of the PTA are:

- 36 A. To promote the welfare of children and youth in the home, school, places of worship and
37 throughout the community;
- 38 B. To raise the standards of home life.
- 39 C. To advocate for laws that further the education, physical and mental health, welfare and
40 safety of children and youth.
- 41 D. To promote the collaboration and engagement of families and educators in the education
42 of children and youth.
- 43 E. To engage the public in united efforts to secure the physical, mental, emotional, spiritual
44 and social well-being of all children and youth.
- 45 F. To advocate for fiscal responsibility regarding public tax dollars in public education
46 funding.

47 **Section 2. Awareness.** The Purposes of the National PTA and the Arizona PTA are promoted
48 through advocacy and education in collaboration with parents, families, teachers, educators, students
49 and the public; developed through conferences, committees, projects, and programs; and governed
50 and qualified by the basic principles set forth in Article III.

51 **Section 3. Federal Status.** National PTA and the Arizona PTA are organized exclusively for the
52 charitable, scientific, literary, or educational purposes within the meaning of Section 501(c)(3) of the
53 Internal Revenue Code or corresponding section of any future federal tax code (referred to as Internal
54 Revenue Code).

55
56 **ARTICLE III: PRINCIPLES**

57 The following are basic principles of the Arizona PTA, in common with those of the National PTA:

- 58 A. The association shall be noncommercial, nonsectarian, and nonpartisan.
- 59 B. The association shall work to engage and empower children, families and educators within
60 schools and communities to provide quality education for all children and youth, and shall
61 seek to participate in the decision-making process by influencing school policy and
62 advocating for children’s issues, recognizing that the legal responsibility to make decisions
63 has been delegated by the people to boards of education, state education authorities and
64 local education authorities.
- 65 C. The association shall work to promote the health and welfare of children and youth, and
66 shall seek to promote collaboration among families, schools and the community at large.
- 67 D. Commitment to inclusiveness and equity, knowledge of PTA, and professional expertise
68 shall be guiding principles for service in National PTA and the association.

69
70 **ARTICLE IV: CONSTITUENT ASSOCIATIONS**
71 **(LOCAL PTAs/PTSAs AND PTA/PTSA COUNCILS)**

72
73 **Section 1. Constituent Associations.**

74 The Arizona PTA shall determine criteria for establishing constituent associations and setting
75 standards for continuing affiliation with the Arizona PTA and National PTA.

76 **Section 2. Qualifications.** The National Board of Directors (National PTA) and the Arizona PTA
77 Board of Directors/Managers shall determine criteria for establishing constituent associations and
78 setting standards for continuing affiliation with National PTA and Arizona PTA.

79 **Section 3.** There shall be no proxy voting by any constituent association of National PTA or Arizona
80 PTA.

81 **Section 4.** The purposes and principles of National PTA and Arizona PTA shall in every case also
82 be the purposes and principles of each constituent association.

83 **Section 5.** Each constituent association shall adopt such bylaws for the governance of the
84 association as may be approved by Arizona PTA. Such bylaws shall not be in conflict with the
85 National PTA bylaws or Arizona PTA bylaws. Such bylaws shall include an article on amendments
86 and shall include a provision establishing a quorum.

87 **Section 6.** Each officer or board member of a constituent association shall be a member of a local
88 PTA/PTSA unit within its area.

89 **Section 7.** A PTA/PTSA unit member shall not serve as a voting member of a constituent
90 association's board at the state, council or local level while serving as a paid employee of, or
91 under contract to, that constituent association.

92 **Section 8.** The adoption of an amendment to any provision of the National PTA bylaws, or
93 adoption of an amendment to any provision of Arizona PTA bylaws, shall serve automatically and
94 without the requirement of further action by the constituent associations. The constituent
95 associations shall promptly incorporate such amendments in their respective bylaws.
96

97 **ARTICLE V: ARIZONA PTA**

98 **Section 1.** The Arizona PTA is a branch of the National PTA and exists for accomplishing, at the
99 state level, the Purposes and Principles of the National PTA. The Arizona PTA is a self-governing
100 association with independent legal existence.

101 **Section 2.** The relationship of the Arizona PTA with the National PTA and its duties, obligations,
102 and responsibilities are set forth in the National PTA bylaws and in the charter, that is issued by the
103 National PTA to the Arizona PTA.

104 **Section 3.** The Arizona PTA shall provide appropriate procedures for the chartering and
105 organization of local PTA/PTSA units, which are constituent associations, within its area. In order for
106 the local PTA/PTSA unit charter to be held in effect the local PTA/PTSA unit shall adhere to
107 the Arizona PTA Standards of Affiliation (SOA).

- 108 A. The chartering of local PTA/PTSA units and PTA/PTSA councils shall create a
109 contract between the local PTA/PTSA unit or the PTA/PTSA council and the
110 Arizona PTA.
- 111 B. Arizona PTA has the responsibility to ensure compliance by the local PTA/PTSA
112 units and PTA/PTSA councils through adherence to the Arizona PTA Standards of
113 Affiliation (SOA).
- 114 C. Arizona PTA has the authority to dissolve and/or revoke the charter of a local
115 PTA/PTSA unit or a PTA/PTSA council for non-compliance with the Arizona PTA
116 Standards of Affiliation (SOA).
- 117 D. Arizona PTA has the authority to suspend the local PTA/PTSA unit business
118 operations, meetings, committee meetings, events, and activities and/or place on
119 probation the local PTA/PTSA unit or a PTA/PTSA council for non-compliance with
120 the Arizona PTA Standards of Affiliation.

121 **Section 4.** The Arizona PTA may determine the membership year for the local PTA/PTSA units in
122 its area and prescribe the form and content of the bylaws for such local PTA/PTSA units.

123 **Section 5.** The Arizona PTA may create or establish PTA/PTSA councils in counties, cities, or other
124 areas designated by its Board of Managers. The local PTA/PTSA that shall be eligible for
125 membership and participation in the work of any council shall be determined by the Arizona
126 PTA. PTA/PTSA councils shall not legislate for local PTA/PTSA units.

127 **Section 6.** The National PTA Board of Directors shall determine criteria for setting standards for
128 continuing affiliation with Arizona PTA.

129 **Section 7.** The Arizona PTA is responsible for ensuring compliance of the local PTA/PTSA units and
130 PTA/PTSA councils with the National PTA Bylaws and the Arizona PTA.

131 **Section 8.** A special meeting of the association may be called by the President or upon the request of
132 five (5) of the current Executive Committee members with ten (10) days' notice to local PTA/PTSA

133 units. A special meeting of the association may be held via teleconference, video conference or other
134 electronic technological means, or in person, the type and format to be determined by the Executive
135 Committee. The quorum for a special meeting of the association shall be ten percent of the members
136 present. If the President determines that an emergency exists, a meeting shall be held at the earliest
137 possible time, and only such business shall be transacted as has been specified in the notice of said
138 meeting.
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141 **ARTICLE VI: MEMBERS AND DUES**

142

143 **Section 1.** Every individual who is a member of a local PTA/PTSA unit organized by Arizona PTA also
144 is a member of the National PTA and of Arizona PTA and, as such, is entitled to all the benefits of
145 such membership.

146 **Section 2.** Membership in PTA shall be open, without discrimination, to anyone who believes in and
147 supports the mission and purposes of National PTA.

148 **Section 3.** Each local PTA/PTSA unit shall conduct an annual enrollment of members but may admit
149 individuals to membership at any time.

150 **Section 4.** Each member of a local PTA/PTSA unit shall pay annual dues as may be determined by
151 the association. The amount of the dues shall be payable to the Arizona PTA and shall include the
152 portion payable to Arizona PTA.

153 **Section 5.** The amount of the Arizona PTA portion of each member's dues shall be determined by the
154 Arizona PTA. Annual dues for members shall include an amount for the Local PTA/PTSA unit as
155 determined by the Local PTA/PTSA unit. Arizona PTA dues in the amount of \$3.25, and National PTA
156 dues as determined by National PTA.

157 **Section 6.** The Arizona PTA and National PTA portions of the dues paid by each member of a local
158 PTA/PTSA unit shall be set aside by the local PTA/PTSA unit and remitted to the Arizona PTA as
159 defined in Article VII, Section 8. Arizona PTA shall pay to the National PTA the amount of the national
160 portion of dues paid by all members of local PTA/PTSA units in its area.

161 **Section 7.** The final deadline for receipt of a local PTA/PTSA unit member's dues and required
162 information to Arizona PTA for the member to qualify for voting privileges at local PTA/PTSA unit
163 elections and at the annual Arizona PTA convention shall be by 11:59pm March 1st of each year.

164 **Section 8.** The membership year for Arizona PTA and each local PTA/PTSA unit shall be July 1st
165 through June 30th.

166 **Section 9.** An Arizona PTA Lifetime Achievement Award may be awarded to any person subscribing
167 to the policies of the Arizona PTA. The Lifetime Achievement Award is solely honorary and does not
168 entitle the holder to make motions, vote, or hold office. A Lifetime Achievement Award recipient may
169 become an active member upon payment of local PTA/PTSA unit dues.

170 **Section 10. SUPPORTING MEMBERSHIPS.** Supporting Memberships shall be granted to
171 individuals, institutions, commercial firms, and other organizations upon payment of the annual dues
172 determined by the Arizona PTA Board of Managers. A Supporting Member may or may not be a
173 member of a local PTA/PTSA unit. Supporting Memberships do not convey the right to make motions,
174 vote, or hold office in a local PTA/PTSA unit, except by holding local PTA/PTSA unit membership.

175 **Section 11. Termination of Membership.** An individual's membership or supporting membership may
176 be terminated by a two-thirds (2/3) vote of the Board of Managers for conduct that may damage the
177 value and goodwill associated with Arizona PTA, or violates the purposes, policies, or bylaws of
178 Arizona PTA or a constituent association. The individual shall be notified in writing within three (3)
179 days of the request to terminate. The individual will have the opportunity to attend the next scheduled
180 meeting to address the Board of Managers and shall be notified of the meeting no less than fifteen
181 (15) days prior.
182

183 **ARTICLE VII: ARIZONA PTA OFFICERS AND THEIR ELECTION**

184 **Section 1.** The officers of the Arizona PTA shall be a President, a President-Elect (a 1st Vice-
185 President when applicable), a Vice-President, a Vice-President of Membership, a Region Director

186 from each region, a Secretary, and a Treasurer elected for a term of two (2) years or until their
187 successors are elected. The officers shall begin their term of office July 1st following the annual
188 meeting at which they were elected. These officers shall reside in the state of Arizona. Arizona PTA
189 officers must be member of a local PTA/PTSA unit in good standing.

- 190 A. Arizona PTA officers shall be divided into two (2) groups:
- 191 (1) Group I shall consist of the President, President-Elect, the Vice-President, and one
192 half (1/2) of the Region Directors. They shall be elected in odd-numbered years.
193 Region Directors to be elected with Group I shall be defined in the Arizona PTA Board
194 of Managers Standing Rules.
- 195 (2) Group II shall consist of the Secretary, the Treasurer, and Vice-President of
196 Membership, and one half (1/2) of the Region Directors. They shall be elected in
197 even-numbered years. Region Directors to be elected with Group 2 shall be defined in
198 the Arizona PTA Board of Managers Standing Rules.
- 199 B. The officers (except for the President) shall be elected by ballot at the annual Arizona PTA
200 convention. The candidate receiving the most votes shall be elected. Election shall be by
201 ballot if there is more than one (1) nominee for a position. In the case where there is only
202 one (1) nominee, election may be by voice vote for any uncontested position. A President-
203 Elect shall be declared elected to the position of President at the end of a full two (2) year
204 term with no vote being taken.
- 205 C. Each officer shall be a member of an Arizona PTA/PTSA unit in good standing.
- 206 D. Region Directors shall be elected by the delegates from their respective regions at the
207 annual Arizona PTA convention. If after election, a Region Director dies, resigns or moves
208 out of the region from which they are elected, that office automatically becomes vacant.
209 The Arizona PTA Executive Committee will elect a member from the region where the
210 vacancy occurred and fill the vacancy for the remainder of the term. Please refer to
211 Section 4 of this article for additional information on vacancies.
- 212 E. Any PTA/PTSA member planning to run from the floor for an officer position must advise
213 the Arizona PTA President twenty-one (21) calendar days before the first general session
214 of the annual Arizona PTA Convention.

215 **Section 2.** The eligibility of candidates for election to office shall include the following provisions:

- 216 A. To be eligible for nomination to the office of President, or President-Elect (or 1st Vice
217 President when applicable), a person must have experience serving as an officer for at
218 least two (2) years on a local PTA/PTSA unit or PTA/PTSA council and at least two (2)
219 years of Arizona PTA Board of Managers experience including Executive Committee
220 experience. Nominees must be a member of a local PTA/PTSA unit before election.
- 221 B. To be eligible for nomination for the office of Vice-President a person must have
222 experience serving as an officer at a local PTA/PTSA unit or PTA/PTSA council totaling at
223 least two (2) years and at least two (2) years of Arizona PTA Board of Managers
224 experience including Executive Committee experience. Nominees must be a member of a
225 local PTA/PTSA unit before election.
- 226 C. The Vice-President of Membership is exempt from the requirement of the Arizona PTA
227 Board of Managers experience. To be eligible for nomination for the office of Vice-
228 President of Membership a person must have experience serving as an officer of a local
229 PTA/PTSA unit or PTA/PTSA council totaling at least two (2) years and have a
230 background in membership, and data management skills. Nominees must be a member of
231 a local PTA/PTSA unit before election.
- 232 D. The Secretary, the Region Directors and the Treasurer are exempt from the requirement
233 of the Arizona PTA Board of Managers experience. However, to be eligible for nomination
234 as a Secretary, or Region Director, a person must have a background of at least two (2)
235 years accumulated PTA/PTSA experience. To be eligible for nomination as Treasurer, a
236 person must have a background in bookkeeping or finance. Nominees must be a member
237 of a local PTA/PTSA unit before election.

238 **Section 3.** No member shall hold more than one office at a time and no member shall be eligible to
239 serve more than two consecutive terms in the same office. A member chosen to fill an unexpired term
240 shall be eligible for two additional consecutive terms, providing that not more than half of a full term in

241 that office has been served. A member chosen to fill an unexpired officer term shall officially begin
242 their term in office upon their election at an Executive Committee meeting.

243 **Section 4. Vacancies.**

- 244 A. Vacancies in elective offices, except that of the President and President-Elect, shall be
245 filled by a vote of the Executive Committee for the remainder of the unexpired term.
- 246 B. In the event of a vacancy of the President, the President-Elect shall become the President
247 and shall hold office for the balance of the term. In filling the vacancy, the President-Elect
248 shall be entitled to continue the presidency for the following term providing not more than
249 half of a full term as President has been served.
- 250 C. In the event of a vacancy in the office of the President-Elect, the Executive Committee
251 shall elect a member who shall perform the duties of the President-Elect for the remainder
252 of that term. The member elected by the Executive Committee shall be called the 1st Vice-
253 President. The vacancy in the office of President-Elect shall then be filled at the next
254 annual Arizona PTA convention that has Group I officer elections by the voting body.
- 255 D. Eligibility requirements for fulfillment of elective office vacancies shall follow the same
256 provision requirements as of election to office.
- 257 E. In the absence of a Region Director the Vice President shall assign or a designated
258 Arizona PTA representative

259 **Section 5. Line of Succession.**

260 In the event of the absence or disability of the President to act, the line of succession shall be ordered
261 as follows:

- 262 1) the President–Elect; (the 1st Vice-President when applicable)
- 263 2) the Vice-President
- 264 3) the Vice-President of Membership
- 265 4) the Secretary
- 266 5) the Treasurer

267

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ARTICLE VIII: DUTIES OF OFFICERS

269 **Section 1. Duties of the President:**

- 270 A. Have general responsibility of and shall have the general supervision over the work of
271 the association.
- 272 B. Preside at all meetings of the Arizona PTA, the Board of Managers, and the Executive
273 Committee.
- 274 C. Serve as a member of the Office Management Team.
- 275 D. Secure a parliamentarian, if needed, to serve at the annual Arizona PTA convention,
276 meetings of the Board of Managers, and at such other meetings as the President may
277 designate.
- 278 E. Perform all the duties applicable to Presidents of non-profit corporations organized
279 under the laws of the State of Arizona and those delegated to him or her by the
280 Board of Managers as well as the Executive Committee.
- 281 F. With the approval of Executive Committee:
 - 282 (1) Appoint Chairmen and all members of Standing and Special Committees not
283 otherwise specified in the Arizona PTA bylaws and/or the Arizona PTA Board of
284 Managers Standing Rules.
 - 285 (2) Fill vacancies occurring in appointive offices.
- 286 G. Submit appointments for ratification by the Board of Managers at its next scheduled
287 meeting.
- 288 H. Represent the Arizona PTA as a delegate to the National PTA convention, and
289 perform any duties assigned by the National PTA Board of Directors.
- 290 I. Serve as an ex-officio member of all committees except the nominating and election
291 committees.
- 292 J. Give notice of the annual Arizona PTA convention, all meetings of the Board of
293 Managers and the Executive Committee, and any other notices or communications that
294 may be required by the Arizona PTA under these bylaws.

- 295 **Section 2. Duties of the President-Elect (or 1st Vice-President when applicable):**
296 A. Act as an aide to the President and perform other duties as may be assigned by the
297 President.
298 B. Serve as a member of the Executive Committee, the Board of Managers, and the Office
299 Management Team.
300 C. Shall be a member ex-officio of all committees that are not otherwise designated to be
301 chaired by other officers.
302 D. Perform the duties of the office of the President in the President's absence or when the
303 President is unable to perform his/her duties.
304 E. Perform other duties as may be assigned by the Board of Managers and/or the Executive
305 Committee.

- 306 **Section 3. Duties of the Vice President:**
307 A. Act as an aide to the President and perform other duties as may be assigned by the
308 President.
309 B. Serve as a member of the Executive Committee, the Board of Managers and the Office
310 Management Team.
311 C. Shall be an ex-officio member of the committees designated in this section and all
312 meetings for Region Directors and of PTA/PTSA Councils.
313 D. Provide support, guidance, training, and oversight for PTA 501(c)(3) tax exempt non-profit
314 policies, procedures and the maintenance of the Arizona PTA Standards of Affiliation
315 (SOA) for local PTA/PTSA units, for Region Directors, the Field Service Chair and Field
316 Service Committee, PTA/PTSA Council Presidents and councils.
317 E. Provide support, guidance and oversight for the following committees: Bylaws, Field
318 Service, State and Local Unit Relations and others as may be assigned to aid the
319 President, the Board of Managers or the Executive Committee.
320 F. Perform other duties as may be assigned by the Board of Managers and/or the Executive
321 Committee.

- 322 **Section 4. Duties of the Vice-President of Membership:**
323 A. Serve as a member of the Executive Committee, the Board of Managers and the Office
324 Management Team.
325 B. Serve as the chair of the Membership Committee and consult and/or collaborate with other
326 committees, the Vice-President, Region Directors and Field Service as needed; and
327 C. Serve as the Arizona PTA officer responsible for the Arizona PTA membership data entry
328 system reporting and management of local PTA/PTSA units membership dues,
329 membership roster, statistics and/or information going onto and/or coming from National
330 PTA.
331 D. Shall work in conjunction with the Arizona PTA Treasurer regarding the receipt of local
332 PTA/PTSA unit dues monies going onto and/or coming from National PTA.
333 E. Shall develop with the Membership Committee the Arizona PTA membership plan and
334 initiatives for the Arizona PTA and local PTA/PTSA units.
335 F. Work with the Membership Committee to prepare and present membership awards for
336 local PTA/PTSA units at the Arizona PTA convention and/or at another time as designated
337 by the Board of Managers.
338 G. Provide support, guidance, and mentorship for local PTA/PTSA units for their recruitment
339 and retention of members, membership policies, procedures and/or the maintenance and
340 compliance with the Arizona PTA Standards of Affiliation (SOA).
341 H. Perform other duties as may be assigned to aid the President, the Board of Managers
342 and/or the Executive Committee.

- 343 **Section 5. Duties of the Secretary:**
344 A. Serve as Secretary of the corporation.
345 B. Serve as a member of the Executive Committee, the Board of Managers and as a member
346 of the Office Management Team.
347 C. Attend the annual Arizona PTA convention, all meetings of the Board of Managers and of
348 the Executive Committee and shall act as clerk thereof and record all votes and the
349 minutes of all proceedings.

- 350 D. Perform other duties as may be assigned by the President, the Executive Committee
351 and/or the Board of Managers.
- 352 **Section 6. Duties of the Treasurer:**
- 353 A. Serve as a member of the Executive Committee and the Board of Managers.
- 354 B. Serve as the chair of the Budget and Finance Committee.
- 355 C. Serve as the chair of the Office Management Team which includes the President, the
356 President-Elect (or 1st Vice-President when applicable), the Vice-President, the Vice-
357 President of Membership, the Secretary and the Treasurer.
- 358 1. In the absence or inability of the Treasurer to serve, the Executive Committee shall
359 elect a temporary chair.
- 360 D. Collect and receive all money due the National PTA and the Arizona PTA and deposit the
361 same in a depository approved by the Executive Committee.
- 362 E. Disburse the funds of the Arizona PTA only upon order of the Board of Managers or in
363 accordance with the budget approved by the Board of Managers.
- 364 F. Present a Financial Statement at all meetings of the Board of Managers and at other times
365 when requested by the President.
- 366 G. Shall make a full financial report during the Arizona PTA convention and at the annual
367 meeting of the Board of Directors.
- 368 H. Shall follow the National PTA Standards of Affiliation (SOA) policy for the appropriate form
369 of financial assurance and how often assurance shall be performed, with an accountant
370 preparing the compiled report or financial review and a certified public accountant
371 preparing the audit. The report of the compiled, reviewed or audited financials shall be
372 presented to the voting delegates at the annual Arizona PTA Convention.
- 373 I. Remit monthly to National PTA all money due to the National PTA.
- 374
- 375 J. Give a surety bond for the faithful performance of duty in such amount as shall be
376 determined by the Board of Managers. The fee for such bond shall be paid by the Arizona
377 PTA.
- 378 K. Perform such other duties as may be assigned by the President, the Executive Committee
379 and/or the Board of Managers.

380 **Section 7. Duties of the Region Director:**

- 381 A. Serve as a member of the Board of Managers.
- 382 B. Serve as the Arizona PTA representative and liaison for a respective geographical
383 region.
- 384 C. Provide support, guidance, mentorship and oversight for PTA 501(c)(3) tax exempt non-
385 profit policies, procedures, and the maintenance and compliance with the Arizona PTA
386 Standards of Affiliation (SOA) for local PTA/PTSA units and shall organize/charter new
387 local PTA/PTSA units and PTA/PTSA Councils.
- 388 D. Perform other duties as may be assigned by the President, the Executive Committee
389 and/or the Board of Managers.
- 390 E. In the absence of a Region Director, or to support and assist a Region Director with local
391 PTA/PTSA units and PTA/PTSA councils, the Vice President or Board of Managers shall
392 assign the Field Service Chair, a member of the Field Service Committee or a designated
393 Arizona PTA representative to assist in the Region.
- 394

395 **ARTICLE IX: BOARD OF MANAGERS**

396 **Section 1.** The Board of Managers shall have all powers and authority over the affairs of the Arizona
397 PTA during the interim between annual conventions, except that of modifying action taken by the
398 Arizona PTA convention body or that authority vested in the Executive Committee.

399 **Section 2.** The members of the Board of Managers shall be:

- 400 A. All elected officers.
- 401 B. The chair of the following standing committees: Advocacy, Arts in Education, Bylaws,
402 Convention, Diversity, Family and Community Engagement, Field Service, Health and
403 Safety Issues, Leadership Development, and Marketing/Public Relations.
- 404 C. Two (2) Youth Member(s) appointed by the President.

405 **Section 3.** Each member of the Arizona PTA Board of Managers shall be a member of a local
406 PTA/PTSA unit in good standing. No member shall hold more than one Board of Managers position at
407 a time.

408 **Section 4. Meetings**

409 A. The Board of Managers shall have regular meetings in accordance with the schedule in
410 the Board of Managers Standing Rules.

411 B. Special meetings may be called by the President or upon request of five (5) members of
412 the Board of Managers. The purpose of such meetings shall be stated in the notice sent
413 out to the Board of Managers. Seventy-two (72) hours' notice of special meetings shall be
414 given. Twenty-four (24) hours' notice may be given in cases where, in the opinion of the
415 President, or five (5) members of the Executive Committee an emergency exists, and
416 immediate action is necessary to maintain the standards and further the policies of the
417 Arizona PTA. In such cases, a meeting may be held at the earliest possible time, and only
418 such business shall be transacted as has been specified in the notice of said meeting.

419 C. Electronic Meetings. Except as otherwise provided in these bylaws, meetings of the Board
420 of Managers, Executive Committee, committees, and the state association may be
421 conducted through use of Internet meeting services designated by the President that
422 support anonymous voting and support visible displays identifying those participating,
423 identifying those seeking recognition to speak, showing (or permitting the retrieval of) the
424 text of pending motions, and showing the results of votes. These electronic meetings shall
425 be subject to all rules adopted by the Board of Managers, or by the association, to govern
426 them, which may include any reasonable limitations on, and requirements for, members'
427 participation. Any such rules adopted by the Board of Managers shall supersede any
428 conflicting rules in the parliamentary authority but may not otherwise conflict with or alter
429 any rule or decision of the association. An anonymous vote conducted through the
430 designated Internet meeting service shall be deemed a ballot vote, fulfilling any
431 requirement in the bylaws or rules that a vote be conducted by ballot.

432 D. A majority of the current members of the Board of Managers shall constitute a quorum at
433 any meeting.

434 **Section 5.** The Board of Managers may, for the good of the association, remove from office an
435 elected Arizona PTA officer or appointed chairperson who has failed to perform his or her duties. Such
436 action shall require a two-thirds (2/3rds) vote of the Board of Managers.

437 **Section 6.** The Board of Managers may employ office personnel who will, under the direction of the
438 President and other members of the Arizona PTA Office Management Team have charge of the
439 Arizona PTA office. Office personnel employed by the Arizona PTA shall be bonded.

440 **Section 7.** The Arizona PTA Board of Managers and all committees and subcommittees shall be
441 authorized to meet virtually via teleconference, video conference or other electronic technology
442 platform so long as the meetings provide at a minimum, conditions of opportunity, for simultaneous
443 hearing and speaking among all participating members.

444 **Section 8.** The Board of Managers shall authorize all levels of the PTA to meet virtually via
445 teleconference, video conference or other electronic technology platform so long as the meetings
446 provide at a minimum, conditions of opportunity, for simultaneous hearing and speaking among all
447 participating members. A quorum of such meeting shall be the same as for any regular meeting.
448 Electronic meetings shall be at the call of the President or three (3) members of the board.

449 **Section 9.** Unless members indicate otherwise to the Arizona PTA President, all communications
450 required by these bylaws, including meeting notices, may be sent electronically unless otherwise
451 specified in these bylaws.

452

453

ARTICLE X: EXECUTIVE COMMITTEE

454

455 **Section 1.** There shall be an Executive Committee of the Arizona PTA and the members shall be:

456 A. The President, President-Elect (or 1st Vice President when applicable), Vice-President,
457 Vice-President of Membership, Secretary, Treasurer, two (2) Region Director
458 representatives and two (2) Standing Committee Chair representatives.

459 B. The two (2) Region Director representatives and two (2) alternates shall be elected by all
460 Region Directors at the continuation of the Board of Managers meeting following the close

- 461 of the annual Arizona PTA Convention. Representatives shall serve a term of one year.
462 In the absence of a Region Director representative, an alternate shall serve at Executive
463 Committee meetings. Vacancies due to death, resignation or removal that cause an
464 insufficient number of Region Director representatives and/or alternates shall be filled
465 through election by the Executive Committee with confirmation by the Board of Managers
466 at its next meeting.
- 467 C. Two (2) Standing Committee chair representatives and two (2) alternates shall be elected
468 from among the Standing Committee chairs at the continuation of the Board of Managers
469 meeting following the close of the annual Arizona PTA Convention. Members to be selected
470 from among the Standing Committee chairs. The two (2) representatives and two (2)
471 alternates shall serve a term of one year. In the absence of the representative an alternate
472 shall serve at Executive Committee meetings. A vacancy in a representative or alternate
473 position shall be filled through election by the Executive Committee with confirmation at the
474 next Board of Managers meeting.
- 475 D. The Board of Directors, known as the Executive Committee of the Arizona Congress of
476 Parents and Teachers, Inc. shall hold the annual Board of Directors meeting proceeding
477 the opening session of the scheduled annual Arizona PTA convention. The minutes of the
478 annual Board of Directors meeting shall be filed per the requirements of the Arizona
479 Corporation Commission.

480 **Section 2.** A special meeting of the Executive Committee may be called by the President or upon
481 the request of five (5) of its members with ten (10) days' notice to each member of the Executive
482 Committee. If the President determines that an emergency exists, a meeting shall be held at the
483 earliest possible time, and only such business shall be transacted as has been specified in the
484 notice of said meeting.

485 **Section 3.** A quorum of the Executive Committee shall be a majority of its members.

486 **Section 4.** The Executive Committee shall have general supervision of the affairs of the Arizona PTA
487 between the business meetings of the Board of Managers. The Executive Committee duties and
488 responsibilities shall include:

- 489 A. Transact business referred to it by the Board of Managers.
490 B. Act in emergencies between meetings of the Board of Managers.
491 C. Oversee the management, finances and functions of the annual Arizona PTA Convention
492 Committee.
493 D. Report all action taken at meetings to the Board of Managers.
494 E. Fill vacancies in elective offices and submit appointments for ratification by the Board of
495 Managers at the next meeting of that body.
- 496

497

498 **ARTICLE XI: COMMITTEES**

499

500 **The Board of Managers may:**

501 **Section 1.** Create such committees, as it may deem necessary or desirable with the intent of
502 promoting the PTA Purposes and carrying on the work of the Arizona PTA.

503 **Section 2.** The term of office for each Standing Committee chair shall be two (2) years, coinciding
504 with the Group I elections. No chair shall serve more than two (2) consecutive terms in the same
505 capacity. A person chosen to fill an unexpired Standing Committee chair term shall officially begin
506 their time in the office upon their appointment at an Executive Committee or Board of Managers
507 meeting.

508 **Section 3.** The Executive Committee may create special committees as deemed necessary to
509 promote the PTA Purposes and to carry on the work of the Arizona PTA.

510 **Section 4. Advocacy Committee:**

511 The Advocacy Committee shall include the Chair, the President-Elect or 1st Vice-President (whenever
512 applicable), the Resolutions Subcommittee Chair and others that may be appointed by the Arizona
513 PTA President.

- 514 A. A local PTA/PTSA unit may bring matters that require legislative action to the attention of
515 the Advocacy Committee.

- 516 B. The Arizona PTA Legislative Priorities shall be approved by the Arizona PTA Board of
517 Managers and presented during the Arizona PTA Annual Convention.
- 518 C. The Advocacy Chair shall be empowered to speak on issues requiring action but not
519 indicated in adopted Resolutions or on the Arizona PTA Legislative Platform Priorities,
520 following a vote of the Advocacy Committee (the majority responding favorably) and
521 approval of the Arizona PTA President, provided said issue is not in conflict with the
522 standing legislative program, adopted resolutions or the Purposes and Principles of the
523 PTA. With the approval of the President, the Advocacy Chair shall be empowered to
524 designate a representative if unable to speak on an issue requiring action. The Advocacy
525 Chair shall be designated as the Federal Legislative Issues Chair per National PTA
526 requirements.
- 527 D. Resolutions Subcommittee: the Arizona PTA President shall appoint no less than three
528 (3) members to the Resolutions Subcommittee that shall include the Chair of the
529 Resolutions Subcommittee.
- 530 E. The Resolutions Subcommittee shall solicit new resolutions from members, check these
531 submitted resolutions for compliance and then recommend accepted resolutions that have
532 been submitted. The Resolutions Chair will present resolutions which have been
533 recommended for adoption to the Board of Managers.
- 534 F. A local PTA/PTSA unit member, a local PTA/PTSA unit, a PTA/PTSA council, an Arizona
535 PTA committee, or the Board of Managers may propose a resolution providing it is within
536 the scope of the PTA Purposes. Resolutions may suggest consideration of a new issue or
537 change one already in effect. Resolutions to be considered by the Arizona PTA convention
538 body shall be submitted in written form to the Resolutions Subcommittee in care of the
539 Arizona PTA office postmarked or delivered by December 15th.
- 540 G. The Resolutions Subcommittee shall publish the recommended resolutions in an Arizona
541 PTA publication and send copies of the resolutions to each local PTA/PTSA unit
542 President, PTA/PTSA Council President, and members of the Board of Managers at least
543 sixty (60) days prior to the opening of the convention. Should similar resolutions be
544 submitted, the Resolutions Subcommittee may, with the written approval of each
545 submitting entity, edit, and combine such resolutions.
- 546 H. A resolution or an emergency resolution proposed by a local PTA/PTSA unit shall be
547 signed by their current President and Secretary and must carry the date of its passage by
548 the voting members of the submitting local PTA/PTSA unit. The resolution should be
549 signed by the local PTA/PTSA unit President and Secretary in office at the time of its
550 passage by the local PTA/PTSA unit.
- 551 I. Once published, resolutions may not be withdrawn from consideration by the convention
552 body except at the written request of the submitting group's full delegation at the
553 convention and providing two-thirds (2/3) of the delegates present and voting at the
554 convention concur with the withdrawal action.
- 555 J. Resolutions shall be presented to the Arizona PTA convention body with the name of the
556 submitting entity.
- 557 K. An approved emergency resolution may be presented from the floor of the Arizona PTA
558 convention provided copies are available for all delegates' consideration and a copy
559 of the resolution has been filed with the Arizona PTA Secretary by the maker of the
560 resolution. The copy filed with the Secretary must be signed by the maker of the
561 resolution and by one (1) delegate from each region represented at convention. Such
562 resolutions shall be reviewed for approval by the Resolutions Subcommittee at the
563 convention to determine the appropriateness of the emergency.
- 564 L. Resolutions passed by the convention body become the official position of the Arizona
565 PTA. Five (5) years after adoption, resolutions shall be reviewed by the Resolutions
566 Subcommittee and the Advocacy Chair. The Resolutions Subcommittee and Advocacy
567 Chair may recommend that the resolution be renewed by the Arizona PTA convention
568 body. All resolutions not recommended for renewal shall be retired.

569 **Section 5. Arts in Education Committee**

570 The Arts in Education Chair, the Reflections Sub-committee Chair and additional members needed to
571 complete all committee necessary work, shall be appointed by the Arizona PTA President.

- 572 A. This committee guided by the Reflections Sub-committee Chair will administer the
573 National PTA Reflections program for Arizona PTA and participants from local PTA/PTSA
574 units and PTA/PTSA Councils.
575 B. This committee shall utilize National PTA programs and information as well as community
576 information on the Arts and share it with local PTA/PTSA units and PTA/PTSA councils.
577 The committee shall encourage more participation in the Arts.

578 **Section 6. Budget and Finance Committee**

579 The Budget and Finance Committee is composed of the Treasurer serving as chair, the President-
580 Elect, and three (3) members of the Board of Managers elected at the Board of Managers
581 post-convention meeting. The committee members, excluding the chair, shall serve for one (1)
582 year. This committee shall:

- 583 A. Prepare a budget for the fiscal year to submit to the Board of Managers at the first Board
584 of Manager meeting following the annual convention.
585 B. Submit amendments to the budget for the current fiscal year, which may be adopted by a
586 majority vote of the Board of Managers.

587 **Section 7. Bylaws Committee**

588 Promptly after the annual Arizona PTA convention the President shall appoint five (5) current and
589 or former Board of Managers members to the Bylaws committee, one of whom shall be
590 appointed the Chair. With the exclusion of the Bylaws Chair the committee members shall serve for a
591 term of one (1) year. The committee shall:

- 592 A. Review the Arizona PTA Bylaws annually and submit proposed amendments to the
593 Board of Managers.
594 B. Review the bylaws of the Arizona PTA constituent associations for compliance with PTA
595 requirements.

596 **Section 8. Convention Committee**

597 The Convention Committee shall be composed of the appointed Convention Chair and
598 subcommittees. The Executive Committee, with the President, shall oversee the management,
599 finances and work of the annual Convention Committee. The Convention Committee shall be
600 responsible for the implementation of the plans developed and the budget approved by the Board of
601 Managers.

602 **Section 9. Diversity Committee**

603 The Diversity Committee shall be composed of the Diversity Chair and other members appointed by
604 the Arizona PTA President. The Diversity Committee shall promote the engagement, outreach,
605 inclusion and involvement of diverse populations at all levels of PTA within Arizona PTA as outlined by
606 National PTA guidelines.

607 **Section 10. Election Committee**

608 The Election Committee shall be composed of three (3) members of the Board of Managers who shall
609 be elected by the Board of Managers at the regular meeting preceding distribution of the call to
610 convention. No candidate for any office at the convention shall serve on the Election Committee. This
611 committee shall serve from the date of its election until the convention adjourns. This committee shall
612 notify each candidate about the rules for distribution of campaign materials as soon as possible after
613 March 1. The committee shall conduct the election in accordance with these bylaws, the Arizona
614 PTA Board of Managers Standing Rules and the parliamentary authority.

615 **Section 11. Family and Community Engagement Committee**

616 The Family and Community Engagement Committee Chair and additional members needed to
617 complete all necessary committee work, shall be appointed by the Arizona PTA President. This
618 committee shall work to involve families and the greater community in the lives of children and Arizona
619 PTA. This committee shall utilize National PTA programs in its work and also share National PTA
620 grant information regarding families accordingly.

621 **Section 12. Field Service Committee**

622 The Field Service Committee shall be composed of the Field Service Chair and additional members
623 needed to complete all necessary committee work, shall be appointed by the Arizona PTA President.
624 This committee shall work with the Vice President and Region Directors to aid local PTA/PTSA units
625 and do outreach throughout the state to charter new local PTA/PTSA units.

626 **Section 13. Health and Safety Issues Committee**

627 The Health and Safety Issues Committee Chair and additional members needed to complete all
628 necessary committee work, shall be appointed by the Arizona PTA President. This committee shall
629 share health related information utilizing the Arizona PTA Legislative Platform Priorities, Arizona
630 PTA/National PTA Resolutions and National PTA programs.

631 **Section 14. Leadership Development Committee**

632 The Leadership Development Committee Chair and additional members needed to complete all
633 necessary work, shall be appointed by the Arizona PTA President. The Leadership Development
634 Committee shall design an annual leadership training program for the Board of Managers, local
635 PTA/PTSA units and PTA/PTSA councils.

636 **Section 15. Marketing/ Public Relations Committee**

637 The Marketing/Public Relations Committee Chair and additional members needed to complete all
638 necessary committee work, shall be appointed by the Arizona PTA President. This committee shall
639 manage the plan for marketing the PTA Brand, Mission and Purposes. The committee shall be
640 responsible for all internal and external publicity of Arizona PTA.

641 **Section 16. The Membership Committee**

642 The membership committee shall be composed of the Vice President of Membership serving as Chair
643 and additional members appointed by the Arizona PTA President that are needed to complete all
644 necessary committee work. This committee shall consult and/or collaborate with other committees, the
645 Vice President, Region Directors, and the Field Service Chair as needed. This committee shall
646 develop the Arizona PTA membership plan and initiatives for the Arizona PTA and local PTA/PTSA
647 units. This committee shall prepare and present membership awards for local PTA/PTSA units

648 **Section 17. Nominating Committee**

649 The Nominating Committee, consisting of seven (7) members of the Board of Managers, no more
650 than two (2) of whom shall reside in the same region, shall be elected by ballot by the Board of
651 Managers at their first Board meeting following the annual convention. When only seven (7)
652 persons are nominated, the election may be by voice vote. It shall be the duty of this committee to
653 nominate one eligible person for each state office to be filled at the next convention. Region
654 Directors shall be nominated by a member residing in their respective regions.

- 655 A. The Nominating Committee shall meet before the adjournment of the Board of Managers
656 meeting at which it was elected to select its chair.
- 657 B. Any member of the Arizona PTA may submit nominations for consideration by the
658 Nominating Committee. Such nominations must be submitted to the chair by January 15th.
- 659 C. After written consent of the nominees has been secured, the Nominating Committee chair
660 shall, by March 1st send a list of the nominees to the Arizona PTA President for
661 publication to the Board of Managers and all local PTA/PTSA units at least (60) days
662 prior to the election.
- 663 D. The Nominating Committee shall report to the convention on the first day, at which time
664 additional nominations may be made from the floor, provided consent of the nominee has
665 been secured and twenty-one (21) days' notice of intent to be nominated has been given
666 to the Arizona PTA President.

667 **Section 16. State and Local Unit Relations Committee**

668 State and Local Unit Relations Committee shall be chaired by the Vice-President and consist of
669 the Vice-President of Membership, the Bylaws Chair and three (3) members of the Board of
670 Managers, with one being a Region Director and another a member of the Field Service
671 Committee either the Chair or another committee member. The Arizona PTA shall be responsible
672 for compliance of the local PTA/PTSA units within its area with the bylaws of the National PTA, the
673 bylaws of the Arizona PTA, and the bylaws of the local PTAs/PTSAs units.

- 674 A. This committee shall review any alleged violations by local PTAs/PTSAs units with the
675 Arizona PTA Bylaws, the Unified Local PTA/PTSA Unit Bylaws and compliance with the
676 Arizona PTA Standards of Affiliation for local PTA/PTSA units. The committee will also
677 review any violations of activities of local PTA/PTSA units that may tend to defeat
678 the Purposes, Principles and Operational Requirements of the Arizona PTA or the
679 Unified Local PTA/PTSA bylaws and shall make a prompt report to the Executive
680 Committee of the results of such review and give its' recommendations for action.
- 681 B. The Executive Committee shall give due consideration to the report of the committee
682 and shall accord the local PTA/PTSA unit an opportunity to be heard and to respond to

683 the report. If upon such consideration and hearing the Executive Committee finds a
684 violation by the local PTA/PTSA unit, it may, by majority vote with notice, require the local
685 PTA/PTSA unit to take appropriate action within the Arizona PTA Standards of Affiliation
686 (SOA) deadline(s). When such a requirement has been made by the Executive
687 Committee and the recommended action is not taken by the local PTA/PTSA unit within
688 the Arizona PTA Standards of Affiliation (SOA) deadline(s), the Executive Committee may
689 recommend to the Board of Managers to grant the local PTA/PTSA unit an extension
690 of time of not more than six (6) months in which to achieve satisfactory compliance
691 with the Arizona PTA Standards of Affiliation (SOA) or to dissolve the Local
692 PTA/PTSA unit and/or revoke its' Charter. The committee shall require that the Local
693 PTA/PTSA unit(s) shall adhere to the adopted Unified Local PTA/PTSA Unit Bylaws
694 dissolution/self-dissolution (disband) policies and procedures.
695

696 **ARTICLE XII: REGIONS**

697
698 **Section 1.** The state shall be divided geographically into such regions as may seem advisable for
699 effective development of the association throughout the state. All members of local PTA/PTSA
700 units within the region's boundaries are members of the region. Region work shall be governed by
701 rules adopted by the Board of Managers.

702 **Section 2.** Region Directors, with help from the Vice President and Vice President of Membership,
703 may recommend changes to the boundaries of regions.

704 **Section 3.** When necessary, the Board of Managers may, by a majority vote, realign region
705 boundaries to balance membership, to provide support, guidance, mentorship, oversight and training
706 to local PTA/PTSA units.
707

708 **ARTICLE XIII: COUNCILS**

709
710 **Section 1.** County, city, school district or area councils may be organized by local PTA/PTSA units
711 with the guidance and support of Arizona PTA:

712 A. A minimum of three (3) local PTAs/PTSAs units shall be required to organize a council
713 association.

714 B. Councils shall be governed by written bylaws adopted by their membership provided such
715 bylaws are not in conflict with those of the Arizona PTA or the National PTA. Councils shall
716 have bylaws approved by the Arizona PTA Bylaws Committee.

717 C. Only local PTA/PTSA units may be members of a council.

718 D. A Council may invite non-affiliated parent groups to take part in its proceedings but only local
719 PTA/PTSA units may be members and entitled to vote.

720 E. Councils may not legislate for local PTA/PTSA units. A PTA/PTSA council shall be in good
721 standing if it adheres to the current Standards of Affiliation submitted by the specified dates to
722 the Arizona PTA office.

723 **Section 2. Council Presidents**

724 A. Shall report to the Vice President who will provide training, support, guidance and oversight for
725 PTA/PTSA units and tax-exempt non-profit policies and procedures and the maintenance of
726 the good standing, and Arizona PTA Standards of Affiliation (SOA).
727

728 **ARTICLE XIV: ARIZONA PTA CONVENTION**

729
730 **Section 1.** The annual convention shall be the governing body of the Arizona PTA.

731 **Section 2.** The convention body shall elect officers in accordance with these bylaws and transact
732 such other business as may properly come before the convention delegates.

733 **Section 3.** A regular convention of the Arizona PTA shall be held annually, as specified in the articles
734 of incorporation, the location to be designated by the Board of Managers. A call to convention shall be
735 sent from the Arizona PTA office to each member of the Board of Managers, each Council President,
736 and each local PTA/PTSA unit President at least sixty (60) days before the annual convention.

737 **Section 4.** Each local PTA/PTSA unit shall be entitled to be represented at the annual convention of
738 the Arizona PTA by four (4) of its officers or their alternates, and by one additional delegate per fifty
739 members or major fraction thereof as shown on the books of the Arizona PTA Treasurer on March first
740 (1st).

741 **Section 5.** The conventions of the Arizona PTA shall be open to all members of the Arizona PTA; but
742 the privileges of making motions, debating, and voting shall be limited to the members of the Board of
743 Managers, to accredited delegates from local PTA/PTSA units, and to past Presidents of the Arizona
744 PTA with current membership. A voting member shall have but one vote, even though accredited in
745 more than one capacity.

746 **Section 6.** Ten percent (10%) of the accredited registered delegates shall constitute a quorum at any
747 meeting of the convention. When a quorum is present at any meeting of the convention, the vote of
748 the persons comprising the voting body present in person shall decide any questions brought before
749 the convention, unless the question is one that by statute or by express provision of the articles of
750 incorporation or by these bylaws requires a different vote, in which case such provision shall govern
751 and control the decision of such question.

752 **Section 7.** No registration fee shall be paid by members of the Board of Managers or by past
753 Presidents of the Arizona PTA unless the past President(s) are attending in the capacity of a local
754 PTA/PTSA unit delegate member for the training purposes under the Standards of Affiliation for Local
755 PTA/PTSA units.

756 **Section 8.** In the event that a national or state emergency should prevent holding the Arizona PTA
757 annual convention, the Board of Managers shall have the authority to plan procedures for transacting
758 necessary business by mail, electronically or by special meeting of the Board of Managers. Election of
759 officers in such emergency may be conducted by mail or by electronic means under the direction of
760 the Executive Committee.

761

762 **ARTICLE XV: PAST ARIZONA PTA OFFICERS CLUB**

763

764 All former Arizona PTA officers may be members of the Past Arizona PTA Officers Club. Club may
765 elect their own chair and secretary annually, electronically or by other means. With the permission of
766 the Arizona PTA President, the club may meet during the Arizona PTA Annual Convention and may
767 meet and seek members at any time. Arizona PTA past Presidents shall be extended an invitation to
768 the annual convention awards function.

769

770 **ARTICLE XVI: NATIONAL CONVENTION**

771

772 **Section 1.** The Arizona PTA shall be entitled to extend accredited voting status to the National PTA
773 annual meeting/convention as its delegates:

774 A. Any member accredited by the Arizona PTA President as specified in the National PTA
775 Bylaws

776 **Section 2.** The Arizona PTA shall be represented at National PTA annual meeting/convention by the
777 current Arizona PTA President or in the absence of the President, the President-Elect or 1st Vice-
778 President (when applicable), or in the absence of both, by an Arizona PTA officer authorized as
779 an alternate by the Executive Committee.

780

781 **ARTICLE XVII: OPERATIONAL REQUIREMENTS AND** 782 **DISSOLUTION**

783

784 **Section 1. Net Earnings.** No part of the net earnings of Arizona and National PTA shall inure to the
785 benefit of, or be distributable to, its members, directors, trustees, officers, or other private persons
786 except that the association shall be authorized and empowered to pay reasonable compensation for
787 services rendered, and to make payments and distributions in furtherance of the purposes set forth in
788 Article II hereof.

789 **Section 2. Exempt Activities.** Notwithstanding any other provision of these Articles to contrary, in no
790 event shall Arizona or National PTA carry on any other activities which are not permitted to be carried

791 on by either: (i) by an association exempt from federal income tax under Section 501(c)(3) of the
792 Internal Revenue Code or (ii) by an association, contributions to which are deductible under Section
793 170(c)(2) of the Internal Revenue Code.

794 **Section 3. Political Activities.** Arizona and National PTA or its members in their official capacities
795 shall not, directly or indirectly, participate or intervene (in any way, including the publishing or
796 distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for
797 public office, or devote more than an insubstantial part of its activities to attempting to influence
798 legislation by propaganda or otherwise.

799 **Section 4. Dissolution.** Upon the dissolution of Arizona and National PTA, after paying or adequately
800 providing for the debts and obligations of the association, the remaining assets shall be distributed to
801 one or more nonprofit funds, foundations, or associations that have established their tax-exempt
802 status under Section 501(c)(3) of the Internal Revenue Code and whose purposes are in accordance
803 with those of National PTA

804 **Section 5. Partnerships and Memberships.** Arizona PTA shall not enter into membership with other
805 organizations except such international or national organizations as may be approved by the National
806 PTA Board of Directors. Any partnership between the Arizona PTA and other organizations shall be
807 approved by the Board of Managers.

808

809 **ARTICLE XVIII: FISCAL YEAR**

810

811 The fiscal year of the Arizona PTA shall begin on July 1st and end on the following June 30th.

812

813 **ARTICLE XIX: PARLIAMENTARY AUTHORITY**

814

815 The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the
816 Arizona PTA and its constituent organizations in all cases in which they are applicable and in which
817 they are not in conflict with these bylaws, and the National PTA Bylaws, or the articles of
818 incorporation.

819

820 **ARTICLE XX: INDEMNIFICATION**

821

822 To the fullest extent permitted by law, members, directors, officers, employees, and agents of the
823 Corporation shall be indemnified by the Corporation in accordance with the provisions of the Arizona
824 Revised Statutes, Section 10-1005, as the same exists or may hereinafter be amended.

825

826 **ARTICLE XXI: AMENDMENTS**

827

828 **Section 1.** These bylaws may be amended at an annual Arizona PTA convention by a two- thirds
829 (2/3) vote of those present and voting, provided the amendments have been approved by the Board of
830 Managers and notice of proposed amendments has been in the call to convention.

831 **Section 2.** The adoption of an amendment to any provision of the National PTA Bylaws shall serve
832 automatically and without the requirement of further action by the Arizona PTA to amend their
833 corresponding bylaws. Arizona PTA shall promptly incorporate such amendments in their respective
834 bylaws.

835 **Section 3.** The Executive Committee or the Board of Managers, by a majority vote, may authorize the
836 Bylaws Committee to submit a revised set of bylaws as a substitute for the existing bylaws.

837 **Section 4.** An invitation to submit recommendations for amendments to the Arizona PTA Bylaws shall
838 be sent to local PTA/PTSA units prior to October 31st of each year. Such recommendations must be
839 received at the Arizona PTA Office no later than November 30th.

840

841

842

843

844 **ARTICLE XXII: NATIONAL CONSTITUENT ASSOCIATION**
845 **ADVISORY COUNCIL**

846
847 **Section 1. Composition.** The National Constituent Association Advisory Council (NCAAC) shall be
848 composed of one member from each constituent association who shall be the current Arizona PTA
849 state constituent association President. If the Arizona PTA President is unable to attend, the
850 President-elect (or 1st Vice President when applicable), Vice-president or a current elected officer
851 designee may represent the Arizona PTA President.

852 **Section 2. Provisions for Eligibility for Service.** The general provisions for eligibility for service are
853 described in Article VI., Section 2 of the National PTA bylaws. In addition, the members of the national
854 constituent association advisory council should understand the mission, vision, and value of National
855 PTA and should have skills, ability and willingness to debate, deliberate, and make recommendations
856 on issues affecting the association.