



● School Name ● School Address, City, AZ Zip ●

DATE

Dear COMPANY NAME,

It is with great excitement we invite you to participate in a very special event for SCHOOL. On DATE OF EVENT the YOUR ORG will be hosting EVENT NAME for our community. This event upholds our PTA's mission "to make every child's potential a reality by engaging families and communities to advocate for all children". With the support of sponsors and community partners like you, we are aiming to promote PURPOSE OF EVENT to our students and our community.

We are requesting DONATION REQUEST. The YOUR ORG is a 501c3 non-profit, and all donations are tax-deductible; we will provide an official document for your records upon receipt of your donation. All businesses that donate will be included in event communications, recognized on our social media and will be able to provide business cards or flyers to be displayed with your donation.

Thank you for your consideration to support the YOUR ORG and our efforts in continuing to provide enriched education for the children of our community.

Sincerely,

NAME
YOUR ORG
TITLE
EMAIL